



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : DIAMOND-EMPIRE MARKETING
 Address : Anonas Street, NDC Compound, Sta. Mesa, Sampaloc, 063, Barangay 628, Manila

P.O. No. : 22-11-2084
 Date : 11/09/2022
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
Office Supplies					
1	PCS	15	Data Folder, ARCH FILE Portrait (Long) Color: Blue	245.00	3,675.00
2	PIECE	1	FLASH DRIVE, TRANSCEND 16 GB	399.50	399.50
3	PCS	8	Data Folder/File Folder, ARCH FILE - Portrait Long -Color: Orange	299.50	2,396.00
4	UNIT	1	Adding Machine, CASIO 14 digits 2 color print with reprint after print Warranty: 3 years Size: 96mm*42mm*9.2mm	6,728.60	6,728.60
5	UNITS	2	Uninterruptible Power Supply (UPS), SECURE Input and Output 220 VAC, Capacity 650 VA/390 W, 50/60HZ, 10	3,478.10	6,956.20
6	CART	12	Toner, TONER POWER Photocopier, TK - 1175	7,998.60	95,983.20
Medical, Dental Supplies					
7	SETS	290	First aid Kit, KEMIING with content: betadine- 7.5/15/25/60ml gauze- 2"x10yards mesh:20x24 alcohol- 70 % micropore cotton balls	385.60	111,824.00

Control No. **3911** SUBTOTAL : **Php 227,962.50**

Total Amount in Words Two Hundred Twenty-seven Thousand Nine Hundred Sixty-two Pesos And 50/100 Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Conforme :
MICO IVAN L. LAO / Regine Begusol
 (Signature over printed name of Supplier)
12-7-22
 Date

Requisitioning Office / Dept. : RODRIGO M. DE DIOS (Authorized Official)	Funds Available : JUVY A. CUENCO Chief Accountant	Amount : _____ OBR No. : _____
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CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **DIAMOND-EMPIRE MARKETING**
 Address : Anonas Street, NDC Compound, Sta. Mesa, Sampaloc, 063, Barangay 628,
Manila

P.O. No. : **22-11-2084**
 Date : **11/09/2022**
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 30 Calendar days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
OTHER SUPPLIES					
8	PCS	2	Portable Trolley Speaker, FT STAR Equipment 6" Portable Speaker, W/ Bluetooth, NFC, USB & SD SLOT, FM Radio & 1 Wireless MIC 100W, Rechargeable Battery	10,497.60	20,995.20
9	PCS	24	Caution Tape 3" x 300m, GENERIC yellow color	398.00	9,552.00
10	ROLL	12	Electrical Tape, ARMAK 0.16mmx19mmx16mm	58.60	703.20
11	PACKS	4	Laminating Sheets, QUAFF A4 (216MM X 303MM) 1 Pack/ content: 100pcs	998.60	3,994.40
12	CANS	15	Air Freshner, GLADE 360ml (AUTOMATIC Spray)	448.70	6,730.50
13	PIECE	400	ID Lace, GENERIC with PSD Logo, standard size 34 to 36 38 inches/ 86 to 96 cm	168.60	67,440.00
14	PCS	23	Battery, PANASONIC SIZE D	83.80	1,927.40

Control No. **3911** SUBTOTAL : **Php 339,305.20**

Total Amount in Words Three Hundred Thirty-nine Thousand Three Hundred Five Pesos And 20/100 Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Conforme :

MICO IVAN L. LAO *(Signature)*
 (Signature over printed name of Supplier)
 11-7-22
 Date

Requisitioning Office/ Dept. : RODRIGO M. DE DIOS (Authorized Official)	Funds Available : JUVY A. CUENCO Chief Accountant	Amount : _____ OBR No. : _____
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PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : DIAMOND-EMPIRE MARKETING
Address : Anonas Street, NDC Compound, Sta. Mesa, Sampaloc, 063, Barangay 628,
Manila

P.O. No. : 22-11-2084
Date : 11/09/2022
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office
Date of Delivery : _____

Delivery Term : 30 Calendar days
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
15	PCS	12	File Organizer, GENERIC Desk file organizer 4 layer - 32x29.5x31.5cm 12.60x11.61x12.40 inches Color: Blue Portrait with divider ***** Nothing Follows *****	398.60	4,783.20
FOR THE USE OF PUBLIC SAFETY DIVISION for the use of Peace and Order Department					

Control No. **3911** GRAND TOTAL : **Php 344,088.40**

Total Amount in Words *Three Hundred Forty-four Thousand Eighty-eight Pesos And 40/100 Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
(Authorized Official)
City Mayor

Conforme :

MICO IVAN L. LAO / *Regine Reguya*
(Signature over printed name of Supplier)
12-07-22
Date

Requisitioning Office / Dept. :

RODRIGO M. DE DIOS
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 344,088.40
OBR No. : 106-2022-09
0195-1013-1743